



Request for Qualifications

Grant Writer

CONTACT:

proposals@beamcircular.org

WHAT WE ARE LOOKING FOR:

BEAM Circular is seeking an experienced grant writer for proposal development, funding research, and grant writing services. The desired contractor is an individual or firm that specializes in the management of philanthropic and public sector grant research and proposal writing. Experience with large-scale federal grant-writing required, and California state grant experience preferred.

BEAM Circular is committed to building a diverse and inclusive team and network of partners. We encourage individuals identifying with any race, gender, sexual orientation, ethnicity, national origin, and abilities to apply.

SCOPE OF WORK:

The following are typical services and/or items that the successful consultant will be required to provide BEAM Circular if it is awarded the contract.

- Funding needs analysis – Work with the BEAM Circular to assess the validity of current funding priority areas and identify new priority areas for funding.
- Grant funding research – Review existing database of grant resources, and conduct additional research to identify top priority grant resources including, but not limited to federal, state, local, foundation, agencies and organizations that support BEAM Circular funding needs and priorities that are in alignment with BEAM Circular’s mission and strategy.
- Grant proposal development – Provide grant proposal writing services associated with the completion of grant applications on behalf of BEAM Circular, including the preparation of funding abstracts, production and submittal of applications to funding sources.
- Monthly reports – the consultant shall submit monthly reports to BEAM Circular summarizing the amount of time expended and describe activities undertaken during the previous month.



SUBMISSION REQUIREMENTS:

Applicants are encouraged to submit a detailed CV and cover letter or proposal including, at a minimum, the following:

- List your experience in the identification and preparation of grants. Specifically, list up to five (5) funded grants which you developed detailing the funding source, amount requested and amount funded.
- Define the methodology/approach to be used to identify the needs of BEAM Circular which would be eligible for funding through grants.
- Detail the approach you would utilize in identifying grants which would address the needs identified as above.
- Provide at least one reference including the name of contact, affiliation, address, direct telephone number and email address.
- Describe in detail the fee structure you propose for providing grant writing services and the amount of hours per week or month you are able to commit to BEAM Circular activities.

CRITERIA FOR SELECTION:

Overall, we're looking for high quality partners to support our team now and as we continue to scale. The ideal partner will thrive in a fast-paced environment and respond to challenges with agility and grit. Budget is always a factor, so we'll evaluate each potential partner's proposal with cost structure in mind.

NO WARRANTY:

Nothing in this RFQ provides a promise of a contract award to any respondent. BEAM Circular may determine, at its sole discretion, not to enter into a contract with any applicant.

OTHER REQUIREMENTS:

All vendors will be required to provide a business license and certificate of insurance and W-9 form.

PROPOSAL TIMELINE AND INSTRUCTIONS:

Candidates will be evaluated on a rolling basis. Candidates are encouraged to submit proposals as early as possible. Submissions can be sent via email to proposals@beamcircular.org.

CONFIDENTIALITY:

All information discussed during the RFP process is confidential.



BEAM CIRCULAR
BIOECONOMY • AGRICULTURE • MANUFACTURING

beamcircular.org
1625 I St, Modesto, CA 95354

ORGANIZATIONAL BACKGROUND:

[BEAM Circular](#) is unlocking the power of communities to transform waste into opportunity by building a vibrant regional ecosystem for the circular bioeconomy in California's agricultural heartland. Anchored in the North San Joaquin Valley, we are facilitating collaboration through the BioEconomy, Agriculture, & Manufacturing (BEAM) Initiative to scale the most promising innovations in bioindustrial manufacturing. Our work includes public-private projects and programs in the areas of innovation, access to capital, infrastructure, talent development, and cross-cutting partnerships to advance economic and environmental value for local communities.

BEAM Circular was launched in January 2023, catalyzed by the Stanislaus 2030 inclusive economic development planning process, and has raised over \$15.4 million to date to seed the BEAM Initiative. Together with local communities and a growing network of state and national collaborators, we are aligning resources and partnerships to make the North San Joaquin Valley a global hub for solutions at the intersections of food and agriculture, climate, biotechnology, and economic inclusion.

We have a dynamic, mission-driven team and are looking for partners to join us who believe in rolling up their sleeves to contribute to a bold vision; who have a results-oriented, "get things done" mentality; who lead with curiosity, collaboration, and kindness; and who are dedicated to positive impact for people and the planet.

